



MNA:

Person in Charge:

ISAF Nominated Expert:

Dates:

Audit Report for MNA NTP Accreditation.

Inspection Heading	Mandatory (delete as appropriate)		Advisory (delete as appropriate)	
1. National programme Management Structure				
1.1 'Person in charge'	YES	NO		
1.2 National Programme management Structure	YES	NO		
1.3 NTP Systems, data and records			YES	NO
2 Accredited Training Centres				
2.1 National Conditions for accreditation	YES	NO		
2.2 National Programme Administration	YES	NO		
2.3 Category (boats used)			YES	NO
2.4 Training equipment and facilities			YES	NO
2.5 Tuition system / National Syllabus			YES	NO
2.6 Safety operations	YES	NO		
2.7 Child protection / Safeguarding guidelines	YES	NO		
2.8 NTP Centre / Club audit system	YES	NO		
3 Safety Guidelines and Procedures				
3.1 Safety Equipment	YES	NO		
3.2 Coach knowledge and skills of application	YES	NO		
3.3 Risk awareness and management	YES	NO		
3.4 Standardised national operating procedures	YES	NO		
3.5 Local operating procedures			YES	NO
3.6 First Aid training	YES	NO		
3.7 Major incident plan			YES	NO
3.8 Duty of care guidelines	YES	NO		
4 Coaches				
4.1 Coaching structure and qualifications / certification	YES	NO		
4.2 Safety boat / powerboat training	YES	NO		
4.3 Who is taught by whom - clarity of progressions			YES	NO
4.4 Who teaches what			YES	NO
4.5 Coaching delivery			YES	NO
4.6 Successful teaching methods			YES	NO
5 The Syllabus				
5.1 The National Syllabus (Youth / Adult)	YES	NO		
5.2 Structure			YES	NO
5.3 Content			YES	NO
6 Participant standards achieved				
6.1 Participant assessment	YES	NO		
7 Communication				
7.1 Website / Coach newsletter / Seminars and Conferences			YES	NO